



Pre-Convention Dates: January 5-7, 2017
IUSA Dates: January 8-10, 2017
San Antonio, Texas
www.imagingusa.org

2017 Convention Committee Volunteer Worker Application

Thank you for your interest in being a Volunteer at the 2017 Imaging USA in San Antonio, Texas.

This PPA 2017 Imaging USA Volunteer Application Form is a Fillable Adobe Acrobat PDF Form. You will need either Adobe Acrobat Reader XI or DC or Adobe Acrobat XI or DC to fill the form out. [Get Adobe Acrobat Reader DC](#)

Please follow these steps.

1. Download the Application Form to Your Computer
2. **Open Acrobat Reader or Acrobat XI or DC.**
3. Open the Application Form (File>Open) and Fill out the form.
4. Then do **FILE>SAVE AS** renaming the file with your Last Name_First Name as the file name.
5. Reopen the File to verify that the Application Form was saved with your input.
6. Then send the completed Application file back to me via email to ppavolunteers@gmail.com.

If you should have any problems with the form, contact me ASAP by email ppavolunteers@gmail.com or by phone 612.759.3921.

Once we receive your application we will provide additional information regarding when the applicants will be confirmed as official volunteers as well as other pertinent information.

Please Note that the mandatory orientation meeting Saturday, January 7, 2017 will start sometime between 6:00 PM and 6:30 PM at the convention and the daily meeting times could change. You will receive an email with the exact times and location when confirmed.

Communication

Email will be our **PRIMARY** form of Communication. The Applicants and Volunteers are asked to respond to ALL Communication as soon as possible, even if it is "I got it." It is imperative that we hear back from you in order to adhere to deadlines for our committee and operations. Your prompt response helps us to meet our deadlines.

Note: Please be sure that ppavolunteers@gmail.com email address is not blocked by your email spam filter as email will be our main communication method.

Pre-Convention Opportunities

We will need volunteers for our Pre-Convention Programing Thursday through Saturday, January 5-7, 2017 with Saturday being our busiest day. If you are interested in Pre-Convention volunteering, please email us for more details.

Hotel and Travel Information

Hotel Information can be found at <http://imagingusa.org/>. Travel Information can be found at <http://imagingusa.org/travel/getting-there>. Further information will be emailed when available.

If you have questions or need additional information, please feel free to contact us.

Looking forward to hearing from you,

Dave Johnson
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What would I be required to do?

As a Convention Committee Volunteer Worker, you would be asked to:

- Attend the Mandatory Orientation Session, which will be held on Saturday, January 7, 2017 at 6:00 p.m.
- Assist with two Convention Programs each day-Sunday, Monday and Tuesday (and/or pre-convention programs)
- Attend the Daily Briefing each day to stay up to date on any changes in programming. The daily briefing is held on Sunday and Monday at 12:15 PM and includes a luncheon each day and Pizza dinner will be supplied on Saturday.

What would my daily duties as a Convention Committee Volunteer be?

- **HAVE FRIENDLY, GREAT CUSTOMER SERVICE SKILLS WITH A SMILEY FACE AT ALL TIMES.**
- Support Convention Committee and Event Staff.
- Support Instructors with set-up, etc.
- Check badges of attendees at classroom doors.
- Assist with Instructors' Props / Display Instructors' prints.
- Pass out any "Hand Out" material as requested by Instructor.

Is there a Dress Code?

Yes, there is a dress code for all Convention Volunteers and Staff. It is as follows:

- Long-sleeved Orange Oxford Shirt (Two will be provided to any first time volunteers and must be returned on the last day of Imaging USA.
- Black Slacks-No jeans or shorts, please.
- Close toed, comfortable shoes—i.e. walking shoes, etc.

What are the benefits of being a Convention Committee Volunteer Worker?

Aside from having the opportunity to see the finest Instructors in the world in action and building friendships with the other photographers on the Convention Committee Team, you will receive:

- Complimentary Convention Registration / Two PPA Service Merits

Interested in Volunteering? Please Complete and Return Promptly Check the Dates That You Would Like to Volunteer For

- 1 Imaging USA Convention January 8-10, 2017 Only 2 Pre-Convention Programming and Imaging USA January 5-10, 2017 3 Pre-Convention Saturday and Imaging USA January 7-10, 2017

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Day: _____ Cell Phone: _____ *Both Phone Numbers are Required*

E-Mail 1: _____ E-Mail 2: _____

PPA # _____ (Volunteer must be a PPA member)

Are you a PPA Councilor? Yes No Shirt Size: MEN'S _____ LADIES _____

Yes, I understand the duties of an Imaging USA Volunteer and will volunteer at the 2017 Imaging USA

Download, Fill Out and Save the Application in Adobe Acrobat XI or DC or Adobe Acrobat Reader XI or DC, and attach file in an e-mail and send it to Dave Johnson: ppavolunteers@gmail.com